

University of Florida
College of Public Health & Health Professions Syllabus

CLP4302-0118(11029)
Introduction to Clinical Psychology
(3 credit hours)

Location: Online
Semester: Fall 2020, Mondays 4:05-7:05pm
Delivery Format: Synchronous web-based
Course Website: <https://elearning.ufl.edu/> (Canvas)

Instructor Information

Instructor Name: Sarah Westen, Ph.D.
Room (Office) Number: HPNP 3177
Phone Number: 352-273-6029
Email Address: westens@phhp.ufl.edu
Office Hours: By appointment
Preferred Course Communications: Email or Canvas

Teaching Assistant (TA) Information

TA Name: Emily Shaffer
Email Address: emilyshaffer@ufl.edu
Office Hours: By appointment
Preferred Course Communications: Email or Canvas

Prerequisites

PSY 2012 General Psychology; CLP 3144 Abnormal Psychology; and STA 2023 Introduction to Statistics I

Purpose and Outcome

Purpose:

This course is designed to provide students with a broad overview of Clinical Psychology. This course will provide a survey and exploration of contemporary roles of clinical psychologists. The course will also emphasize the integration of science and practice when solving problems of individuals, families, groups and communities. To address these goals, students will be introduced to: 1) different methods of assessment and different approaches to the practice of treatment in clinical psychology, 2) specialty areas within clinical psychology, and 3) education, training and licensure requirements to become a clinical psychologist.

The class can be conceptualized as comprising 5 non-mutually-exclusive modules:

- 1) History of clinical psychology
- 2) Research methods in clinical psychology
- 3) Diagnosis and assessment
- 4) Prevention and intervention
- 5) Specialty areas within clinical psychology and associated training

Relation to program outcomes:

This course serves as an upper-level course within clinical and health psychology at the University of Florida. The early-stage developmental focus will support learning objectives that are applicable to a range of clinical and health profession degrees including public health, psychology, pre-medicine, health sciences, and early development undergraduate training programs.

Specific Objectives

After successfully completing CLP4302, students will be able to (including but not limited to):

- #1] Identify and distinguish between major mental health professions
- #2] Describe the academic and professional preparation that clinical psychologists must complete before beginning clinical practice, including pre- and post-doctoral training, licensure, and board certification
- #3] Understand and explain similarities and differences in various specialty areas in clinical psychology
- #4] Describe various areas of practice for clinical psychologists, including academic, research, and clinical contexts
- #5] Explain the importance of the scientist-practitioner model of clinical psychology
- #6] Understand and describe ethical issues in scientific-research and ethical codes for psychologist providing psychological services, as outlined by the American Psychological Association (APA);
- #7] Understand and explain research methods in clinical psychology
- #8] Outline the strengths and limitations of published research so that the validity of findings regarding treatments can inform decisions clinical decisions;
- #9] Understand and explain assessment, treatment (i.e., intervention), and prevention methods in clinical psychology
- #10] Distinguish the various assessment strategies and tools used in clinical practice, including assessing for psychopathology, neuropsychology, behavior, pediatrics, and personality
- #11] Describe empirically-based principles of therapeutic change, including relevant client and therapist variables
- #12] Discuss evidence-based treatments so that their connection to valid research and their likelihood of effectiveness are addressed.

Instructional Methods

This course will be conducted online via the UF Canvas Canvas system. All course content will be provided through live online lectures (delivered via Zoom); recorded lectures; assigned readings; and other posted assignments, materials, or discussions. To ensure student understanding and attention to material, students will participate in lecture quizzes for several modules, two exams, and extend learning beyond course content through assignments.

This is a highly structured and content-paced course, meaning that you cannot progress to the next module until you have completed the prior one. Quizzes, assignments, and exams are locked by date, so it is *critically* important that you stay up to date and complete your modules each week. Since this is an online course that is designed to be completed through the course website, it is expected that students will complete all quizzes, exams, and assignments on their own – with no outside help from others unless noted or specifically discussed with the course instructor.

The format of this course will be primarily lectures, given by the course instructor with occasional lectures presented by the teaching assistant or guest lecturers. Case presentations and video demonstrations will also be used during this course, and these materials will be made available on the course website. Students are strongly encouraged to ask questions, comment on, and discuss the material presented. Effort will be given to provide engaging and participatory lectures.

Description of Course Content

Please refer to the Canvas course website which breaks down each week with a review of readings, quizzes, exams, and/or assignments due. Links to zoom live lectures, streaming recorded lectures, and other resources will be provided under the appropriate week in Canvas. Readings, with the exception of the textbook, will be accessible via the Canvas website. Additional readings beyond those listed may be uploaded to Canvas based on class interest, guest lecturers, or updates in research. It is highly suggested that readings are completed prior to attending and/or viewing lectures. Lectures will serve as a summary and application of readings. This schedule is subject to change due to instructor planning. Check Canvas weekly for updates and announcements.

<u>Week</u>	<u>Class Date</u>	<u>Topic</u>	<u>Readings</u> (to be completed before class)	<u>Quizzes/Exams</u> (online)	<u>Assignments</u> (due at 11:59pm each Wednesday in
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			<i>Additional readings may be uploaded to Canvas based on class interest, guest lecturers, or research updates. Please check Canvas weekly.</i>	<i>Quizzes will be administered on Canvas in a lockdown browser during class. You must be present for the respective class period to receive credit on quizzes. Exams will be administered on Canvas using HonorLock.</i>	Canvas, unless specified otherwise) <i>See Canvas for any additional lectures, readings, or assignments updated throughout the semester.</i>
1	8/31/20	Syllabus Overview		Syllabus Quiz	
2	9/7/20 Holiday No live class.	Introduction to and Evolution of Clinical Psychology [Recorded Lecture]	Hunsley (Chapter 1); Lilienfeld et al (2013); Lang (2016)		
3	9/14/20	Contemporary Clinical Psychology	Hunsley (Chapter 2); Rozensky (2012)	Quiz 1 in Canvas covering content from Weeks 2 and 3 *Give yourself time to download lockdown browser feature	Assignment 1 Due 9/16/20 at 11:59pm
4	9/21/20	Classification and Diagnosis	Hunsley (Chapter 3); Kozak et al. (2016)	Quiz 2	Assignment 2 Due 9/23/20 at 11:59pm
5	9/28/20	Research Methods in Clinical Psychology	Hunsley (Chapter 4); Wilson (2012)	Quiz 3	Assignment 3 Due 9/30/20 at 11:59pm
6	10/5/20	Psychological Assessment I: Overview, Ethics, Interviewing, & Observation	Hunsley (Chapters 5-6); Woody (2008)	Quiz 4	Assignment 4 Due 10/7/20 at 11:59pm
7	10/12/20	Psychological Assessment II: Intellectual & Cognitive Functioning	Hunsley (Chapter 7)	Quiz 5	Assignment 5 Due 10/14/20 at 11:59pm
8	10/19/20	Psychological Assessment III: Self-Report & Projective Measures, and Integration & Clinical Decision Making Exam 1 Review	Hunsley (Chapters 8-9); Lilienfeld et al. (2008)	Quiz 6	Assignment 6 Due 10/21/20 at 11:59pm
9	10/26/20	Exam 1		Exam 1	
10	11/2/20	Subspecialties in Clinical Psychology: Health Psychology, Neuropsychology,	Hunsley (Chapter 15)	Quiz 7	Assignment 7: Cognito Training Certificate Due 11/4/20 at 11:59pm

		and Child Psychology			
11	11/9/20	Prevention Guest Speaker Counseling & Wellness Center	Hunsley (Chapter 10); APA (2010) – Suicide Practice Guidelines	Quiz 8	Assignment 8 Due 11/11/20 at 11:59pm
12	11/16/20	Intervention 1, Part A: Overview	Hunsley (Chapter 11)	Quiz 9	Assignment 9 Due 11/18/20 at 11:59pm
13	11/23/20	Intervention 1, Part B: Adults, Couples, Children & Adolescents	Hunsley (Chapters 12-13)	Quiz 10	Assignment 10 Due 11/25/20 at 11:59pm
14	11/30/20	Intervention II: Identifying Key Elements of Change Exam 2 Review	Hunsley (Chapter 14)	Quiz 11	
15	12/7/20	Exam 2		Exam 2	

Kognito Training:

Kognito is a free online training simulation course that teaches effective techniques to help and refer friends, classmates, and peers around you who might be showing signs and symptoms of emotional distress. Kognito has three unique training modules, one for friends and family of students, one for faculty members, and one for helping student veterans. You are only expected to complete the At-risk for Students module though we encourage you to explore the other modules as well.

As a friend, family member or UF peer, you may be the first one to notice signs of distress of someone around you. At UF, it is our shared responsibility to look out for one another and we are here to support you help distressed students. The UF Counseling and Wellness Center offers a free online resource, Kognito, to help you practice having difficult conversations and learn tools for when students show signs of stress. With Kognito, you can learn how to talk about these signs, practice sharing your concerns, and learn how to motivate the person in distress to seek help.

To take this course, follow these instructions:

1. Go to kognitocampus.com
2. Click on "Create a New Account"
3. ***DO NOT USE THE SAME PASSWORD AS YOUR GATORLINK ACCOUNT***
4. Fill out form using enrollment key: `ufl2323`
5. Follow the on-screen instructions
6. Download your certificate of completion and upload to the corresponding Assignment in Canvas

Questions or concerns? Email Nia Close, the Kognito Program Ambassador at nia.close@ufl.edu

Course Materials and Technology

- **Required Textbook:** Lee, C. M., & Hunsley, J. (2018). *Introduction to Clinical Psychology: An Evidence Based Approach*. (4th Edition). Canada: John Wiley & Sons. ISBN # 978-1-119-40306-7
- **Additional readings:** as indicated will be made available via Canvas.
- **Electronic Device:** Given this is a online learning course, and there will be online or scheduled assignments, quizzes or exams administered via Canvas (as described within this syllabus). An electronic device with internet and Canvas capabilities is required (e.g., laptop, tablet). Please contact the UF Computer Help Desk (contact information below) if you have questions or concerns regarding your device's capabilities.
- **Canvas:** Canvas is the course management system that you will use for this course. Canvas is accessed by using your Gatorlink account name and password at elearning.ufl.edu. There are several tutorials and student help links on the Canvas login site. Quizzes and exams will require use of Canvas's lock-down browser feature.

- If you have technical questions with your electronic device or the Canvas website, call the UF Computer Help Desk at 352-392-HELP or send email to helpdesk@ufl.edu. You are responsible for checking your account prior to each class to determine how you should prepare for the upcoming class.

For technical support for this class, please contact the UF Help Desk at:

- Learning-support@ufl.edu
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

The Respondus LockDown Browser and HonorLock Proctoring Services

Use of The Respondus LockDown Browser will be required for all graded quizzes in this course. Use of HonorLock Proctoring Services will be required for all graded exams in this course. Please see details below for requirements to use these services. It is important that you plan ahead to ensure you have met all system and technology requirements to successfully use these services prior to quiz and exam deadlines. A webcam and microphone are required for exams.

The Respondus LockDown Browser:

For graded quizzes, this course will use The Respondus LockDown Browser. If your quiz requires the use of this browser, it will say "requires use of the LockDown browser" in the title of the quiz and you will not be able to begin the quiz in a traditional browser. If you have not already installed the browser, you will be given a link to download the browser, or you may install the browser at any time from | [this link](#). (All UF Computer Labs have LockDown browser installed.) Once you have installed the browser, you may use it for all future quizzes requiring the use of the LockDown browser. Once you have installed the browser on your computer, open the LockDown browser. It will open directly to the Canvas log-in page. Click login in the upper right corner and login using your gatorlink username and password. You will then be in Canvas. Go to the course where the test is being given and begin the quiz. You want to make sure you have a strong, reliable internet connection when using LockDown browser. It is not recommended to take the quiz from a cafe or other open wireless connection. When taking a quiz in the LockDown browser, your computer will be disabled for all purposes except for taking the quiz. You cannot visit another website, open another application, copy/print any screen. The only way to get out of the LockDown browser is to submit your quiz.

HonorLock Proctoring Services:

For graded exams, this course will use HonorLock proctoring service. HonorLock ensures exam integrity and enables administration of remote online exams.

- There will not be proctoring fees for this course.
- No pre-scheduling is required. You can take your exam at any time during the window it is open in Canvas.
 - However, I caution you not to wait until the last minute, because you will run the extreme risk of having the exam close out automatically before you have had your full number of allowed minutes. The exam will close out at the time set in Canvas regardless of how many minutes you have left to take the exam, and you will not be able to finish.
- HonorLock will record and audit your entire exam session.
- All recorded exam sessions will be reviewed as part of your final grade.
- Instances of cheating or inappropriate behavior will be considered violations of the Student Honor Code and will result in disciplinary action.
- Students will need to have Google Chrome, a microphone and webcam in place during the test-taking period. An inexpensive webcam and microphone should work fine. Students will NOT be allowed to take an exam without a webcam.
- Students will need to have some administrative rights on the computer they are using for the exam to enable the proctoring service to function.
- It is recommended that students not use a wireless Internet connection for exams. Please consider wire connecting your wireless laptop to your modem for a more reliable Internet signal during the exams. Inexpensive modem cables are available in most electronic stores and online.

HonorLock Set-Up:

HonorLock is a user-friendly system, but you must follow these guidelines to register and take your exams:

1. Review the following HonorLock Student Information to obtain an overview of HonorLock:
 - [HonorLock Student Proctoring](#)
 - [HonorLock Student Guide](#)
 - [HonorLock Student Preparation Checklist](#)

Taking Exams:

Again, no pre-scheduling is required. You can take your exam at any time during the window it is open in Canvas. Please plan accordingly to *finish your exams* by the time indicated it will close in Canvas.

- Please plan on extra time to complete your exams to accommodate connection time and any technical issues that arise.
 - No human proctor will appear. You will take your exam with your camera recording the entire session.
 - Once you finish and submit your exam, you will log out, and the exam session will be audited at HonorLock.
1. Keep the following in mind:
 1. You must use Google Chrome browser with HonorLock.
 2. When it is available open your exam in Canvas.
 3. Click “Get Started” and “Install Extension”.
 4. Click “Add extension” and then “Take the Quiz/Exam”.
 5. Click “Launch Proctoring” and “Allow” (HonorLock to use your camera).
 6. Take the required photo by clicking “Take Photo” and click “Accept” if there is a clear image of you on screen. Otherwise “Redo”.
 7. Take the required photo of your picture ID.
 8. “Begin the Room Scan” by clicking and then scan the room with your camera. Click “I’m done once complete.
 9. Take the exam as normal.
 10. Finish the exam, and HonorLock will automatically save and close as well.

Quiz and Exam Rules:

- Quizzes and exams will be administered as described in the course schedule.
- Quizzes and exams are closed book, closed notes.
- Quizzes and exams are to be completed independently.
- No extra materials are allowed (e.g., no blank paper).
- Students must plan to take their quizzes and exams in an environment where other people are not in the room during testing.
 - HonorLock: You are required to pan your camera around the room and your desk and clear it of anything not allowed in the exams.

Support:

- Respondus LockDown Browser: If you encounter technical difficulties while taking a test using the LockDown browser, call the Help Desk (352) 392-4357 immediately. For more information, visit https://lss.at.ufl.edu/help/Student_Help.
- HonorLock: Call HonorLock at 855-828-4004 for 24/7 support assistance. Then contact your instructor to let them know you had an issue. If applicable, other emergency numbers are available in your course site.

Academic Requirements and Grading

Quizzes:

There will be eleven quizzes in this course, each will be worth 2%; the lowest quiz grade will be dropped. Quizzes therefore count for a total of 20% of the final grade. Quizzes will be administered during the course period on Canvas (at a time announced during the live class). Quizzes must be submitted during the quiz’s open period. The format of quizzes will be multiple choice, true/false, and/or free response. There will be no make-up quizzes, except for documented medical reasons (i.e., physician note); other documented emergencies may or may not be approved pending decision by the instructor. Quizzes will not be cumulative and will cover material from readings, lectures, assignments, and discussions during the week they are assigned. Quizzes not completed during the open period or missed due to unexcused absences will be given a zero. Quizzes are closed book, to be completed independently, and no notes are allowed. Use of Respondus Lockdown Browser is required for all graded quizzes.

Exams:

There will be two exams in this course, each will be worth 25% (for a total of 50%) of the final grade. Exams will be administered during a specified open period on Canvas. Exams must be submitted prior to the end of the open period. The format of exams will be multiple choice, true/false, and/or free response/short answer. There will be no make-up exams, except for documented medical reasons (i.e., physician note); other documented emergencies may or may not be approved pending decision by the instructor. If you miss an exam, you will receive a score of zero on that exam. Students who are unable to complete either exam on the date/time specified may request arrangements to take the exam early, pending approval by the instructor. Such requests should be submitted in writing to the instructor as early as possible in the semester; these arrangements must be made early in the semester or they will not be considered. Exams will not be cumulative and will cover material from readings, lectures, assignments, quizzes, and discussions. Exams are

closed book, to be completed independently, and no notes are allowed. Exams require the use of HonorLock Proctoring Services.

Assignments Submitted to Canvas:

There will be ten assignments in this course. Assignments will vary in nature; for example, they will include online discussion board posts or follow-up work that reflects application of readings and course lectures. Detailed instructions for each assignment will be provided in Canvas. These assignments will each be worth 2% of your grade, for a total of 20% of the final grade.

Attendance:

Attendance will be taken during class on Weeks 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, and 14 (this includes each live class period). Each class period’s attendance is worth 1% of your final course grade; you will be allowed one unexcused absence with no penalty, as such, attendance counts for a total of 10% of your final course grade. Given that this is an upper level elective course, class attendance is expected, not optional. We will require you to sign into class each week and participate in the live lecture and discussion to mark your class attendance. If you do miss a class, it will be your responsibility to makeup missed work and to schedule office hours as needed to discuss content from that class. You are expected to arrive to class on time and stay until dismissed in order to earn your attendance credit.

Grading

Snapshot View:

<u>Requirement</u>	<u>Number Throughout Semester</u>	<u>Total % of Final Grade</u>
Exams	2	50%
Quizzes	10 of 11 (lowest grade dropped)	20%
Assignments	10	20%
Attendance	10 of 11 (lowest grade dropped)	10%
Total Points		100%

Detailed View:

<u>Requirement</u>		<u>Date</u>	<u>Total % of Final Grade</u>
<u>Exams</u>	Exams will be closed note, administered on Canvas using HonorLock Proctoring Services.		
Exam 1		Open 4:05pm to 7:05pm on 10/26/20	25%
Exam 2		Open 4:05pm to 7:05pm on 12/7/20	25%
<u>Quizzes</u>	Quizzes will be closed note, administered on Canvas using Respondus Lockdown Browser.		
Quiz 1		9/14/20	2%
Quiz 2		9/21/20	2%
Quiz 3		9/28/20	2%

Quiz 4		10/5/20	2%
Quiz 5		10/12/20	2%
Quiz 6		10/19/20	2%
Quiz 7		11/2/20	2%
Quiz 8		11/9/20	2%
Quiz 9		11/16/20	2%
Quiz 10		11/23/20	2%
Quiz 11		11/30/20	2%
Quizzes		LOWEST QUIZ DROPPED	-2%
<u>Assignments</u>	Assignments are due Wednesday evenings (submitted in Canvas) at 11:59pm.		
Assignment 1			2%
Assignment 2			2%
Assignment 3			2%
Assignment 4			2%
Assignment 5			2%
Assignment 6			2%
Assignment 7			2%
Assignment 8			2%
Assignment 9			2%
Assignment 10			2%
<u>Attendance</u>	Remember to please be on time for class and stay for the entirety or your attendance may not be reflected.		
Attendance 1		9/14/20	2%
Attendance 2		9/21/20	2%
Attendance 3		9/28/20	2%
Attendance 4		10/5/20	2%
Attendance 5		10/12/20	2%
Attendance 6		10/19/20	2%
Attendance 7		11/2/20	2%
Attendance 8		11/9/20	2%

Attendance 9		11/16/20	2%
Attendance 10		11/23/20	2%
Attendance 11		11/30/20	2%
Attendance		LOWEST ATTENDANCE DROPPED	-2%
Total Points			100%

Point system used (i.e., how do course percentage points translate into letter grades).

Example:

Points earned	93-100	90-92	87-89	83-86	80-82	77-79	73-76	70-72	67-69	63-66	60-62	Below 60
Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E

Please be aware that a C- is not an acceptable grade for the Bachelor of Health Science Program. A minimum grade of C is required for general education course credit.

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

More information on UF grading policy may be found at:
<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>

Policies

Exam Policy:

There will be 2 exams in this course. All exams will be completed during the scheduled time online in Canvas. Exams will consist of multiple choice, true/false, and/or short answer questions. Exams focus on the course content covered since the previous exam; that is, exams will not be cumulative. Each exam is worth 25% of your grade. Exams will be administered through Canvas using HonorLock Proctoring Services, thus a compatible electronic device will be required to take the exam. Exams will be set-up such that you cannot access other browsers or windows on your device while the exam is in session. Exams are closed-book, to be completed independently, and no notes will be allowed.

Policy Related to Make up Exams or Other Work:

We expect you to attend and to be prepared to participate in all class sessions. Personal issues with respect to fulfillment of course requirements will be handled on an individual basis. If you must miss an exam because of a foreseeable conflict (i.e., professional conference, athletic competition, religious observance, etc.) you are expected to notify us immediately to set-up alternative arrangements *prior* to the exam date. If a student is not in class for an exam due to an illness or medical emergency, they will be required to provide a statement from their healthcare provider documenting the illness or medical emergency. A make-up exam will be provided the first day the student returns to their normal class schedule or at the earliest convenience of the instructor. Requirements for make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Excused absences must be consistent with university policies in the Graduate Catalog (<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>) and require appropriate

documentation. Additional information can be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Reporting illnesses and family emergencies:

In the event you experience an unexpected illness, family, or otherwise personal emergency please notify us immediately to set-up alternative arrangements.

The UF Religious Holidays Policy is available at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#religious>

For University of Florida Students, the following guidelines apply:

- Students, upon prior notification to their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith.
- Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.
- Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances.

Any requests for make-ups due to technical issues MUST be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You MUST e-mail me within 24 hours of the technical difficulty if you wish to request a make-up.

Policy Related to Recording of Lectures:

Our class sessions may be audio visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

Policy Related to Required Class Attendance:

Attendance is considered an integral part of the learning experience as class discussions and lectures will include valuable material covered in the examinations that is not otherwise covered in the textbook. Thus, class attendance will be taken, and students are expected to attend all classes and participate in class discussions to have exposure to this information. Class attendance will be calculated into your final grade in the course through attendance taken during class. NOTE THAT STUDENTS WHO ARE NOT PRESENT IN CLASS WILL NOT RECEIVE CREDIT FOR TURNING IN AN ASSIGNMENT BASED ON AN IN-CLASS ACTIVITY OR AN IN-CLASS QUIZ ON CANVAS. If students must be absent, they will be responsible for any missed material by acquiring lecture notes from other students who attended. You can expect that class slides will, in most cases, be on Canvas; however, not every lecture has slides that will accompany it and not all information will be on slides. Some material presented in lectures, during in-class discussions, or as provided in supplemental readings will not be in the texts and will be included on examinations. Thus, reduced attendance can be expected to result in a lower course grade.

Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Policy Related to Guests Attending Class:

Only registered students are permitted to attend class. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are not permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: <http://facstaff.php.ufl.edu/services/resourceguide/getstarted.htm>

Student Expectations, Roles, and Opportunities for Input

Expectations Regarding Course Behavior:

- Students are expected to turn on their video and mute themselves (unmute when speaking) during live lectures
- Students are expected to attend the entirety of live lectures and live course periods and to limit outside distractions.
- Students are expected to monitor Canvas for class announcements, changes to the course schedule, or other updates.
- Use of The Respondus LockDown Browser will be required for all graded quizzes in this course. Use of HonorLock Proctoring Services will be required for all graded exams in this course. Please see details below for requirements to use these services. It is important that you plan ahead to ensure you have met all system and technology requirements to successfully use these services prior to quiz and exam deadlines.
- Media Policy: Given that class lectures are available online, devices will be allowed as part of course participation. Assignments are expected to be completed independently unless otherwise specified.

Academic Integrity:

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>

<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Communication Guidelines

Students are expected to engage in respectful communication with the instructor and other classmates during class and on online platforms (email, Canvas, etc.). Please view the Netiquette Guidelines here:

<http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

Software Use

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

Student Privacy

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <http://registrar.ufl.edu/catalog0910/policies/regulationferpa.html>

Online Faculty Course Evaluation Process:

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Policy Related to Guests Attending Class:

Only registered students are permitted to attend the course and view course content on Canvas. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are not permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: <http://facstaff.php.ufl.edu/services/resourceguide/getstarted.htm>

Support Services

Students Requiring Accommodations:

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Counseling and Student Health:

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. Online and in person assistance is available.
- You Matter We Care website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- Crisis intervention is always available 24/7 from:
Alachua County Crisis Center:
(352) 264-6789
<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

Inclusive Learning Environment:

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu.

Campus Resources

Health and Wellness:

U Matter, We Care:

If you or a friend is in distress, please contact umatter@ufl.edu or 352 392-1575 so that a team member can reach out to the student.

Counseling and Wellness Center: <http://www.counseling.ufl.edu/cwc>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

Sexual Assault Recovery Services (SARS)
Student Health Care Center, 392-1161.

University Police Department at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

Academic Resources:

Canvas technical support, 352-392-4357 (select option 2) or e-mail to Learning-support@ufl.edu.
<https://lss.at.ufl.edu/help.shtml>.

Career Resource Center, Reitz Union, 392-1601. Career assistance and counseling. <https://www.crc.ufl.edu/>.

Library Support, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.
<https://teachingcenter.ufl.edu/>.

Writing Studio, 302 Tigert Hall, 846-1138. Help brainstorming, formatting, and writing papers.
<https://writing.ufl.edu/writing-studio/>.

Student Complaints Campus: https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf.

On-Line Students Complaints: <http://www.distance.ufl.edu/student-complaint-process>.