

**University of Florida**  
**College of Public Health & Health Professions Syllabus**

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**CLP4302 (section 0119): Introduction to Clinical  
Psychology—Fall 2020**

**(3 credit hours)**

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**Location: Online**

**Semester: Spring 2020, Tuesdays 9:35am – 12:35pm**

**Delivery Format: Online through Canvas (synchronous)**

**Course Website: <https://elearning.ufl.edu/> (Canvas)**

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**Instructor Information**

**Instructor Name:** William M. Perlstein, Ph.D.

**Room Number:** HPNP 3120

**Phone Number:** (352) 222-8870 (mobile)

**Email Address:** wmp@phhp.ufl.edu

**Office Hours:** By appointment

**Preferred Course Communications:** Email via Canvas

**Note:** E-mail is the preferred method of contact for the instructor. You are welcome to e-mail at any time; however, questions about exams or projects sent after 5:00pm on the day before class may not receive a response in time to make the deadline.

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**Prerequisites:** PSY 2012 General Psychology; CLP 3144 Abnormal Psychology; and STA 2023 Introduction to Statistics I

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**PURPOSE AND OUTCOME**

**Course Overview:**

This course is designed to provide students with a broad overview of Clinical Psychology. This course will provide a survey and exploration of contemporary roles of clinical psychologists. The course will also emphasize the integration of science and practice when solving problems of individuals, families, groups and communities. To address these goals, students will be introduced to: 1) different methods of assessment and different approaches to the practice of treatment in clinical psychology, 2) specialty areas within clinical psychology, and 3) education, training and licensure requirements to become a clinical psychologist.

The class can be conceptualized as comprising 6 non-mutually-exclusive modules:

- 1) History of clinical psychology;
- 2) Diagnosis and assessment;
- 3) Research methods in clinical psychology;
- 4) Assessment;
- 5) Intervention & prevention;

- 6) Specialty areas within clinical psychology and associated training.

**Relation to program outcomes:**

This course serves as an upper-level course within clinical and health psychology at the University of Florida. The early-stage developmental focus will support learning objectives that are applicable to a range of clinical and health profession degrees including public health, psychology, pre-medicine, health sciences, and early development undergraduate training programs.

**Course Objectives:** After successfully completing CLP 4302, students will be able to (including but not limited to):

1. Identify and distinguish between major mental-health professions;
2. Demonstrate an understanding of how clinical psychologists approach mental-health diagnosis, assessment, prevention, and treatment;
3. Explain the importance of the scientist-practitioner model of clinical psychology;
4. Understand and explain similarities and differences in various specialty areas in clinical psychology;
5. Explain training and educational processes involved in licensure for clinical psychologists in the US;
6. Understand and explain assessment, treatment (i.e., intervention), and prevention methods in clinical psychology;
7. Understand and explain research methods in clinical psychology;
8. Describe the academic and professional preparation that Clinical Psychologists must complete before beginning clinical practice, including pre- and post-doctoral training and board certification;
9. Outline the strengths and limitations of published research so that the validity of findings regarding treatments can inform clinical decisions;
10. Describe the various areas of practice for Clinical Psychologists to include academic, clinical, and research contexts;
11. Distinguish the various assessment strategies and tools used in clinical practice, including assessing for psychopathology, neuropsychology, behavior, pediatrics, and personality;
12. Describe empirically-based principles of therapeutic change, including relevant client and therapist variables;
13. Understand and describe ethical issues in scientific-research and ethical codes for psychologist providing psychological services, as outlined by the American Psychological Association (APA);
14. Discuss evidence-based treatments so that their connection to valid research and their likelihood of effectiveness are addressed.

**Instructional Methods:**

Lecture, class discussion, and small-group and individual work will comprise the majority of class sessions. The role of the instructor will be to: present an overview of relevant topics, provide additional reading material and learning resources with up-to-date research findings, facilitate discussion of selected topics, and provide timely feedback. Expectations for students are to attend class fully prepared, participate in class discussions, and read assigned materials prior to class in preparation for lecture.

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**Required Equipment**

See [UF Student Computer Requirements](#). Your program may have additional requirements. For this course you will need a computer that can run HonorLock and the Google Chrome browser with high speed internet access, a webcam, and microphone.

For technical support for this class, please contact the UF Help Desk at: Learning-support@ufl.edu, (352) 392-HELP (option 2), or <https://lss.at.ufl.edu/help.shtml> 3

### **HonorLock Proctoring Services**

This course will be using HonorLock, a proctoring service for graded quizzes (Exams 1 & 2 are open book/notes, so Honorlock will *not* be needed for these). HonorLock ensures quiz integrity and enables administration of remote online quizzes.

- No pre-scheduling is required. You can take your quiz at any time during the window it is open in Canvas.
  - However, I caution you not to wait until the last minute, because you will run the extreme risk of having the quiz close out automatically before you have had your full number of allowed minutes. The quiz will close out at the time set in Canvas regardless of how many minutes you have left to take the quiz, and you will not be able to finish.
- HonorLock will record and audit your entire quiz session.
- All recorded quiz sessions will be reviewed as part of your final grade.
- Instances of cheating or inappropriate behavior will be considered violations of the Student Honor Code and will result in disciplinary action.
- Students will need to have **Google Chrome**, a microphone and webcam in place during the test-taking period. An inexpensive webcam and microphone should work fine. Students will NOT be allowed to take a quiz without a webcam.
- Students will need to have some administrative rights on the computer they are using for the quiz to enable the proctoring service to function.
- It is recommended that students not use a wireless Internet connection for quizzes. Please consider wire connecting your wireless laptop to your modem for a more reliable Internet signal during the quiz. Inexpensive modem cables are available in most electronic stores and online.

### **HonorLock Set-up**

HonorLock is a user-friendly system, but you must follow these guidelines to register and take your quizzes:

1. Review the following HonorLock Student Information to obtain an overview of HonorLock:
  - [Honorlock - Student Exam Preparation Information](#) (PDF) **Taking Quizzes**

Again, no pre-scheduling is required. You can take your quiz at any time during the window it is open in Canvas. However, as mentioned before, I caution you not to wait until the last minute, because you will run the extreme risk of having the quiz close out automatically before you have had your full number of allowed minutes. The quiz will close out at the time set in Canvas regardless of how many minutes you have left to take the quiz, and you will not be able to finish.

- Please plan on extra time to complete your quiz to accommodate connection time and any technical issues that arise.
- No human proctor will appear. You will take your quiz with your camera recording the entire session.
- Once you finish and submit your quiz, you will log out, and the quiz session will be audited at HonorLock.

**Keep the following in mind:**

1. You must use Google Chrome browser with HonorLock
2. When it is available open your quiz in Canvas.
3. Click "Get Started" and "Install Extension".
4. Click "Add extension" and then "Take the Quiz".
5. Click "Launch Proctoring" and "Allow" (HonorLock to use your camera).
6. Take the required photo by clicking "Take Photo" and click "Accept" if there is a clear image of you on screen. Otherwise "Redo".
7. Take the required photo of your picture ID.
8. "Begin the Room Scan" by clicking and then scan the room with your camera. Click "I'm done once complete.
9. Take the quiz as normal.
10. Finish the quiz, and HonorLock will automatically save and close as well.

**Quiz Rules**

Check your syllabus for other rules related to quizzes and exams. Examples:

- Quizzes will be administered as described in the course schedule.
- Quizzes are closed book, closed notes unless otherwise documented.
- Some faculty allow students to blank sheets of paper as scrap paper or a calculator, but you will be required to use your camera to show both sides of paper or calculator when this is allowed. If it is not specifically stated in the syllabus, don't bring extra materials.
- Quizzes may be taken at a student's home. Students must plan to take their quizzes in an environment where other people are not in the room during the quiz.
  - You are required to pan your camera around the room and your desk and clear it of anything not allowed in the quiz.

**HonorLock Support:**

Chat on screen or call HonorLock at 855-828-4004 for 24/7 support assistance. Then contact your faculty and TA to let them know you had an issue.

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**DESCRIPTION OF COURSE CONTENT****Topical Outline/Course Schedule**

Week	Date(s)	Topic(s)	<b>Readings (to be completed before class)</b>  <i>Additional readings may be uploaded to Canvas based on class interest, guest lecturers, or updates in research. Please check Canvas weekly.</i>	<b>Assignments Due</b>	<b>Quizzes/Exams (bi-weekly, online with due- date listed)</b>  <i>These will be administered on Canvas in a <u>lockdown</u> <u>browser</u></i>
1	9/1	Syllabus Overview  Introduction to and Evolution of Clinical Psychology	(For Week 1 only, readings are not expected to be completed before class) <ul style="list-style-type: none"> <li>• Syllabus overview</li> <li>• Lee &amp; Hunsley Ch. 1</li> <li>• APA (2011), Careers in Psychology</li> <li>• Lilenfeld et al. (2013)</li> <li>• Lang (2016)</li> </ul>	Discussion of Ch. 1 & Readings	
2	9/8	Contemporary Clinical Psychology  <b><i>Guest speaker: Dr. Ronald Rozensky</i></b> <i>(pre-recorded presentation, to be viewed synchronously during class)</i>	<ol style="list-style-type: none"> <li>1. Lee &amp; Hunsley Ch. 2</li> <li>2. Rozensky BIOSKETCH 2019</li> <li>3. 2014 Implications ACA for Education</li> <li>4. 2018 Sci Prac TEPP</li> <li>5. Rozensky et al. (2018). Interprofessional curriculum</li> <li>6. 2017 25 Yrs Education Rozensky Grus Fouad Daniel</li> <li>7. 2016 Psychology's core knowledge</li> <li>8. Rozensky (2012)</li> </ol> <p>Readings 2-8 are in files/Week2 Readings folder</p>	Active engagement with Dr. Perlstein during play-back of guest speaker presentation & discussion of readings	
	9/15	<b>NO CLASS – PERLSTEIN OUT OF TOWN</b>		<b>Assignment 1 (Biographical Statement) DUE 5pm EST via Canvas</b>	

<b>3</b>	9/22	Follow-up questions regarding Dr. R's presentation;  Discussion of Classification and Diagnosis	<ul style="list-style-type: none"> <li>• Lee &amp; Hunsley Ch. 3</li> <li>• <b>Optional:</b> Clark et al. (2017)</li> </ul>	Discussion of Classification and Diagnosis)  Frances video on DSM	Online Syllabus <b>Quiz 1</b> (during-class; Canvas via Honorlock)
	9/29	<b>NO CLASS – PERLSTEIN OUT OF TOWN</b>			
<b>4</b>	10/6	Research Methods in Clinical Psychology	<ul style="list-style-type: none"> <li>• Lee &amp; Hunsley Ch. 4</li> <li>• Wilson (2012)</li> </ul>	In-class discussion of research methods	Online <b>Quiz 2</b> during-class (Canvas via HonorLock)  Will cover materials from L&H Chs. 3 & 4
<b>5</b>	10/13	Psychological Assessment I: Overview, Ethics, Interviewing & Observation	<ul style="list-style-type: none"> <li>• Lee &amp; Hunsley Ch. 5</li> <li>• Woody (2008)</li> <li>• APA Ethics code-2017</li> <li>• APA (2010)-Suicide Practice Guidelines</li> </ul>	In-class discussion	
	10/20	<b>NO CLASS – PERLSTEIN OUT OF TOWN FOR BIRTHDAY</b>			
<b>7</b>	10/27	Psychological Assessment I (cont.) Interviewing	Lee & Hunsley Ch. 6	In-class discussion  Submit exam-review questions ( <b>Assignment 2</b> ) via canvas; for discussion on <b>11/3</b>	<b>Quiz 3</b> during-class; (Canvas via HonorLock)  Will cover materials from L&H Chs. 5 - 6
<b>8</b>	11/3	Psychological Assessment II & III: Intellectual & Cognitive Functioning, Self-Report & Projective Measures, and Integration & Clinical Decision-Making  <b>Exam 1 Review</b>	Lee & Hunsley Chs 7-9 Lilenfeld (2008)	In-class discussion & in-class Exam-1 review based on Assignment 2 from last week.	

<b>9</b>	11/10	<b>EXAM 1</b>			Online <b>Exam 1</b> During class (Canvas via Honorlock) Covers L&H readings Chs. 1-9.
<b>10</b>	11/17	Prevention	<ul style="list-style-type: none"> <li>• Lee &amp; Hunsley Ch. 10</li> <li>• APA (2010) – Suicide Practice Guidelines</li> <li>• Kognito online training (see info below &amp; on Canvas site)</li> </ul>	<p>Kognito training in detecting emotional distress</p> <p><b>Assignment 3:</b> (Kognito training certificate <b>DUE: 5PM</b>; please send via Canvas email; <b>use “Kognito Certificate – Last Name” in subject line</b> (e.g., Kognito Certificate - Perlstein)</p>	
<b>11</b>	11/24	Prevention (cont.)	<p>Readings per last week</p> <p>Kognito presentation by Nia Close (UF-CWC; 9:35-?)</p>	Zoom discussion	
<b>12</b>	12/1	<p>Intervention I: Overview, Adults &amp; Couples, Children &amp; Adolescents</p> <p>Intervention II: Identifying Key Elements of Change</p> <p><b><i>Guest Speaker: Dr. Sarah Westen CHP (11-12am)</i></b></p>	<p>Lee &amp; Hunsley Chs. 11-13</p> <p>Lee &amp; Hunsley Ch. 14</p> <p>WhyWorks</p>	<p>Zoom discussion</p> <p><b>Assignment 4: DUE 5PM on 4/9;</b> Submit exam-review questions (via canvas Assignments); for discussion on 12/8</p>	<b>Quiz 4</b> During class (Canvas via HonorLock)
<b>13</b>	12/8	<p>Subspecialties in Clinical Psychology: Health Psychology, Neuropsychology, and Child Psychology</p> <p><b><i>Guest Speaker: Dr. Catherine Price, CHP</i></b></p> <p><b>Brief Exam-2 Review</b></p>	<p>Lee &amp; Hunsley Ch. 15</p> <p>Re-read: APA (2011) Careers in psychology.pdf</p>	Zoom discussion & online Exam-2 review based on Assignment 4	

	12/15	<b>No Class “UF Finals Week” (12/12-12/18)</b>  <b>FINAL EXAM</b>			<b>Online Exam 2, (Canvas via HonorLock)</b>
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**Kognito Training:**

Kognito is a free online training simulation course that teaches effective techniques to help and refer friends, classmates, and peers around you who might be showing signs and symptoms of emotional distress. Kognito has three unique training modules, one for friends and family of students, one for faculty members, and one for helping student veterans. You are only expected to complete the At-Risk for Students module, though I encourage you to explore the other modules as well.

As a friend, family member or UF peer, you may be the first one to notice signs of distress of someone around you. At UF, it is our shared responsibility to look out for one another and we are here to support you help distressed students. The UF Counseling and Wellness Center offers a free online resource, Kognito, to help you practice having difficult conversations and learn tools for when students show signs of stress. With Kognito, you can learn how to talk about these signs, practice sharing your concerns, and learn how to motivate the person in distress to seek help.

To take this course, follow these instructions:

1. Go to [kognitocampus.com](http://kognitocampus.com)
2. Click on “Create a New Account”
3. **\*DO NOT USE THE SAME PASSWORD AS YOUR GATORLINK ACCOUNT\***
4. Fill out form using enrollment key: ufl2323
5. Follow the on-screen instructions
6. Download your certificate of completion and upload to the corresponding Assignment in Canvas

**Questions or concerns? Email Nia Close, a Kognito Program Ambassador at [Kognito-UF@ufl.edu](mailto:Kognito-UF@ufl.edu)**

**Course Materials and Technology:**

- **Required Textbook:** Lee, C. M., & Hunsley, J. (2018). *Introduction to Clinical Psychology: An Evidence Based Approach*. (4<sup>th</sup> Edition). Canada: John Wiley & Sons. ISBN # 9781118949467.
- **Additional Readings:** as indicated will be made available via Canvas.
- **Electronic Device:** There will be “in-class” or scheduled assignments, quizzes or exams administered via Canvas (as described within this syllabus). An electronic device with internet and Canvas capabilities is required (e.g., laptop, tablet). Please contact the UF Computer Help Desk (contact information below) if you have questions or concerns regarding your device’s capabilities.
- **Canvas:** Canvas is the course management system that you will use for this course. Canvas is accessed by using your Gatorlink account name and password at [elearning.ufl.edu](http://elearning.ufl.edu). There are several tutorials and student-help links on the Canvas login site.
- If you have technical questions call the UF Computer Help Desk at 352-392-HELP or send email to [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu). You are responsible for checking your account prior to each class to determine how you should prepare for the upcoming class.

For technical support for this class, please contact the UF Help Desk at:

- [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu)
- (352) 392-HELP - select option 2
- <https://lss.at.ufl.edu/help.shtml>

**Exams:**

There will be TWO exams—a midterm and a final; each will be worth 20% of the total grade. Exams will not be cumulative and will cover material from lectures, readings, and in-class presentations or discussions. The format of exams will be multiple choice and short answer. There will be no make-up exams, except for documented medical reasons (i.e., physician note); other documented emergencies may or may not be approved pending decision by the instructor. If you miss an exam, you will receive a score of zero on that exam. Students who must miss class on the day of an exam may request arrangements to take the exam early, pending approval by the instructor. Such requests should be submitted in writing to the instructor as early as possible in the semester; these arrangements must be made early in the semester or they will not be considered. Exams will be administered through Canvas; thus, a compatible electronic device will be required to take the exam. Exams will be set-up such that you cannot access other browsers or windows on your device while the exam is in session. Exams are closed-book and no notes will be allowed.

Class attendance will be rewarded via the inclusion of in-class information in each exam that is not covered in the textbook. Exam #2 will be the Final Exam which will occur during the last scheduled class period (e.g., 4/22).

**Canvas Quizzes:**

There will be four (4) quizzes in this course, each will be worth 5% of your final grade (for a total of 20% of your grade). Quizzes will be administered during class hours online (as described below) using the Canvas website, unless otherwise specified. Canvas quizzes will open toward the end of the class period (as announced by the instructor) and will require a passcode to begin, as announced in class. Thus, you must be attending class via zoom in order to take the online quiz. Content from quizzes may come from any lectures, readings, or assignments due for that class day. For example, all readings and any associated lectures in the Week 3 tab on Canvas must be completed *before* the Week 3 class to ensure adequate preparation for the Week 3 quiz. Quizzes missed due to *unexcused* absences will be given a zero. Quizzes are closed-book and no notes will be allowed. Quizzes will be set-up such that you cannot access other browsers or windows on your device while the quiz is in session (lockdown browser feature), thus a compatible electronic device will be required to take the quizzes. Quizzes are closed-book, to be completed independently, and no notes will be allowed.

**Assignments Submitted to Canvas:**

There will be four (4) assignments in this course. Assignments will vary in nature; for example, they will include online discussion board posts, trainings, or follow-up individual or group work that reflects in-class activities. These assignments will each be worth 4.81% of your grade (for a total of 20% of your final grade). Assignments are typically due at 11:05pm EST on the day of class, with some exceptions as indicated in this syllabus.

**Attendance:**

Attendance will be taken at every class, except for the two exam days. You will be allowed to miss one class with no penalty; attendance will count for 17.3% of your final grade. Given that this is an upper level elective course, class attendance is expected, not optional. You will be required to sign into class each week to mark your class attendance. It will not be permitted to sign in for a classmate; anyone caught doing this will lose their and their classmate's attendance point for the day. We will ask you to sign in at a random time during the class period to encourage attendance throughout the duration of the class. If you do miss a class, it will be your responsibility to request notes from a classmate or schedule office hours with me to discuss content from that class. You are expected to arrive to class on time and stay until dismissed in order to earn your attendance credit.

**Participation:**

Your active engagement in the class will be assessed, through both activity in the class discussions via Canvas Discussions associated with assignments, when assigned, but also during in-class

sessions. I hope to hear each of your voices at least once per class—raise your hand, chime in, or I'll call on you....

Our class sessions may be audio-visually recorded for students in the class to refer back and for enrolled students who are unable to attend live. Students who participate with their camera engaged or utilize a profile image are agreeing to have their video or image recorded. If you are unwilling to consent to have your profile or video image recorded, be sure to keep your camera off and do not use a profile image. Likewise, students who un-mute during class and participate orally are agreeing to have their voices recorded. If you are not willing to consent to have your voice recorded during class, you will need to keep your mute button activated and communicate exclusively using the "chat" feature, which allows students to type questions and comments live. The chat will not be recorded or shared. As in all courses, unauthorized recording and unauthorized sharing of recorded materials is prohibited.

### **Grading:**

#### ***Snapshot View:***

<b><u>Requirement</u></b>	<b><u>Number Throughout Semester</u></b>	<b><u>Total Points (% of Final Grade)</u></b>
Exams	2	40 (38.5%)
Quizzes	4	20 (19.2%; 5 points each)
Assignments	4	20 (19.2%; 5 points each)
Attendance	12 (this does <i>not</i> include the 2 exam days)	18 (17.3%; 1.5 each)
Participation	12 (this does <i>not</i> include the 2 exam days)	6 (5.8%; 0.5 each)
Total Points		104 (100%)

#### ***Detailed View:***

<b><u>Requirement</u></b>	<b><u>Misc. Notes</u></b>	<b><u>Due Date</u></b>	<b><u>Total Points (% of Final Grade)</u></b>
<b><u>Exams</u></b>	Exams will be closed note, administered on Canvas in class in lockdown browser mode.		
Exam 1		November 10, 2020, in class	20 (19.23%)
Exam 2		December 15, 2020, in class	20 (19.23%)
<b><u>Quizzes</u></b>	Quizzes will be closed note, administered on Canvas <i>in class</i> in lockdown browser		

	mode. Please bring your electronic device.		
Quiz 1		September 22, 2020 in class	5 (4.81%)
Quiz 2		October 6, 2020 in class	5 (4.81%)
Quiz 3		October 27, 2020 in class	5 (4.81%)
Quiz 4		December 1, 2020 in class	5 (4.81%)
<b><u>Assignments</u></b>	Assignments are typically due Tuesday evenings (submitted in Canvas) by 11:05pm after class, based on the class activity that day. Deviations from this schedule will be highlighted.		
Assignment 1		September 15, 5PM	5 (4.81%)
Assignment 2		October 27, 5PM	5 (4.81%)
Assignment 3		November 17, 5PM	5 (4.81%)
Assignment 4		December 1, 5PM	5 (4.81%)
<b><u>Attendance</u></b>	Remember to please be on time for class and stay online for the entirety or your attendance may not be reflected.	Each class	18 (17.3%)
EXAM 1 DATE		November 10, 2020	20 (19.23%)
EXAM 2 DATE		December 15, 2020	20 (19.23%)
Total Points			104 (100%)

**Point system used (i.e., how do course percentage points translate into letter grades).**

**Example:**

Points earned	93-100	90-92	87-89	83-86	80-82	77-79	73-76	70-72	67-69	63-66	60-62	Below 60
Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E

Please be aware that a C- is not an acceptable grade for graduate students. The GPA for graduate students must be 3.0. in all 5000 level courses and above to graduate. A grade of C counts toward a graduate degree only if a sufficient number of credits in courses numbered 5000 or higher have been earned with a B+ or higher. In addition, the Bachelor of Health Science Program does not use C- grades.

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at:

<http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### **Exam Policy:**

There will be 2 exams in this course. All exams will be completed during the scheduled course time, in person, and proctored by the instructor (unless other arrangements have been made). Exams are closed book, will consist of multiple-choice and short-answer and an extra credit multiple-choice question. Exams will focus on the course content covered since the previous exam; that is, exams will not be cumulative. Each exam is worth 100 points, for a total of 200 points.

### **Policy Related to Make up Exams or Other Work:**

We expect you to attend and to be prepared to participate in all class sessions. Personal issues with respect to fulfillment of course requirements will be handled on an individual basis. If you must miss an exam because of a foreseeable conflict (i.e., professional conference, athletic competition, religious observance, etc.) you are expected to notify us immediately to set-up alternative arrangements *prior* to the exam date. If a student is not in class for an exam due to an illness or medical emergency, they will be required to provide a statement from their healthcare provider documenting the illness or medical emergency. A make-up exam will be provided the first day the student returns to their normal class schedule or at the earliest convenience of the instructor. Requirements for make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Excused absences must be consistent with university policies in the Graduate Catalog (<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#attendance>) and require appropriate documentation. Additional information can be found here: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

### **Reporting illnesses and family emergencies:**

In the event you experience an unexpected illness, family, or otherwise personal emergency please notify the instructor immediately to set-up alternative arrangements.

### **The UF Religious Holidays Policy is available at:**

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx#religious>

For University of Florida Students, the following guidelines apply:

- Students, upon prior notification to their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith.

- Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence.
- Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances.

Any requests for make-ups due to technical issues **MUST** be accompanied by the ticket number received from LSS when the problem was reported to them. The ticket number will document the time and date of the problem. You **MUST** e-mail me within 24 hours of the technical difficulty if you wish to request a make-up.

### **Policy Related to Required Class Attendance:**

Attendance is considered an integral part of the learning experience as class discussions and lectures will include valuable material covered in the examinations that is not otherwise covered in the textbook. Thus, class attendance will be taken, and students are expected to attend all classes and participate in class discussions to have exposure to this information. Class attendance will be calculated into your final grade in the course through submission of the in-class assignments and weekly quizzes. **NOTE THAT STUDENTS WHO ARE NOT PRESENT IN CLASS WILL NOT RECEIVE CREDIT FOR TURNING IN AN IN-CLASS ASSIGNMENT OR QUIZ/EXAM THROUGH CANVAS.** If students must be absent, they will be responsible for any missed material by acquiring lecture notes from other students who attended. You can expect that class slides will, in most cases, be on Canvas; however, not every lecture has slides that will accompany it and not all information will be on slides. Some material presented in lectures will not be in the text and will be included on examinations. Thus, reduced attendance can be expected to result in a lower course grade. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

## **STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT**

### **Expectations Regarding Course Behavior:**

- Please refrain from using electronic devices during class lectures except for taking notes, completing in-class assignments, and quizzes/exams, as it is distracting and inconsiderate of other students and the instructor.
- Additionally, cell phones, recording devices (unless part of an accommodation for learning disabilities), and text messaging are prohibited during class. must be placed on silent or turned off during class. Any use of a cell phone during class (i.e., chatting, texting) will be considered a violation of this policy as it disrupts other students from learning. Students who violate this policy will be asked to leave and will lose 1% of their final grade per violation. Please speak to the instructor prior to the beginning of class if you experience an emergency that requires you to leave the room to take a phone call.
- Please do not arrive late to class or disrupt the class, as it is distracting and inconsiderate of other students and the instructor.
- To the extent permitted by facility rules and restrictions, you may bring food and/or beverages to class as long as it does not interfere with your ability to work and/or participate in class, and as

long as it does not interfere with or your classmates' ability to work and participate in class. You will be expected to clean-up after yourself and dispose of all trash before leaving the classroom.

**Academic Integrity:**

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

**“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”**

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

**“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”**

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details: <https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>  
<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

**SUPPORT SERVICES****Accommodations for Students with Disabilities:**

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

**Health and Wellness:**

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The **Counseling and Wellness Center** 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.

- **You Matter We Care** website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The **Student Health Care Center** at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- **University Police Department:** [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).
- Crisis intervention is always available 24/7 from: **Alachua County Crisis Center:** (352) 264-6789  
<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

### Academic Resources

- E-learning technical support: Contact the [UF Computing Help Desk](#) at 352-392-4357 or via e-mail at [helpdesk@ufl.edu](mailto:helpdesk@ufl.edu).
- [Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- **Library Support:** Various ways to receive assistance with respect to using the libraries or finding resources.
- **Teaching Center:** Broward Hall, 352-392-2010 or to make an appointment 352-392-6420. General study skills and tutoring.
- **Writing Studio:** 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- On-Line Students Complaints: [View the Distance Learning Student Complaint Process](#).

### Inclusive Learning Environment:

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The

University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: [www.multicultural.ufl.edu](http://www.multicultural.ufl.edu).

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