

MS in Epidemiology
Independent Study Contract

Course: PHC 6937

Date Proposed: _____

Requested Credits: ___1___2___3 Student Name: _____

DETAILED PLAN AND DELIVERABLE: (Student may attach additional sheets)

IF DELIVERABLE IS A PAPER: (Check all to determine if the deliverable is acceptable)

_____ REQUIRED. No part of this research has previously been submitted for course credit.

_____ Author status has been discussed (only first authored papers can be submitted for independent study).

_____ No part of this paper has been submitted for an independent study before.

_____ This work will not be sent to a journal before credit is received.

Print Student Name:	Signature	Date
Independent Study Coursemaster if different than Mentor Name	Signature	Date
Academic Advisor	Signature	Date
Mentor Name	Signature	Date
MS Program Director and Curriculum Committee Chair-Catherine Striley	Signature	Date

DATE COMPLETED: _____

CREDITS APPROVED: _____

GUIDELINES FOR INDEPENDENT STUDY

- Student cannot get credit until the deliverable is completed.
- Student cannot get credit more than once for the same work. For example, if a paper is due in class, and it was not completed, an independent study may not be used to finish that paper; if a paper was completed in one semester, it cannot be requested again for an independent study.
- Independent Study credit cannot be used for a paper that is already under review.
- Student can request the number of credits on the form, but it is up to the Curriculum Committee (through the guidelines) to determine what those credits should be. Students or mentors can challenge credits.
- Independent Study credit is determined more by the product produced than by the estimate of time to complete the project. Thus, analyses that require creation of data bases, learning new programs, etc. are extremely time consuming, but do not deserve more credit.
- Independent Studies can be arranged with any Graduate Faculty mentor with appropriate approvals.
- Section numbers will be created to designate the Independent Study Coursemaster.
- Students are strongly encouraged to use their Independent Studies to generate publications. Any proposal without a publication as a deliverable is subject to challenge.
- Final approval of the Independent Study Contract resides with the Curriculum Committee.

Credit Guidelines

# of Credits	Required Time Commitment and Deliverable
1 Credits	<ul style="list-style-type: none"> • Independent study for 1 credit requires at least 13 hours of face to face time with the mentor/instructor over the period of the work. • Preparation of a scientific presentation • Preparation of a literature review
2 Credits	<ul style="list-style-type: none"> • Independent study for 2 credits requires at least 26 hours of face to face time with the mentor/instructor over the period of the work. • Writing parts of every section of a grant (not just the methods or introduction)
3 Credits	<ul style="list-style-type: none"> • Independent study for 3 credits requires at least 39 hours of face to face time with the mentor/instructor over the period of the work. • Writing a paper. It is expected that the paper will be submitted to a journal in order for credit to be received.