

University of Florida
Department of Occupational Therapy
OTH 6242 Clinical and Functional Kinesiology (3 credit hours)
Spring 2023
 Delivery Format: On-Campus
 Monday: 1:55 – 2:45pm (all sections)
 Thursday: 8:30-10:25am (Section A)/10:40-12:35pm (Section B)

Co-Course Instructor: Lindsey Telg, MOT, OTR/L
 Email: ltelg@php.ufl.edu Office: HPNP 2170 Office Hours: Thursdays 2-4pm
 Phone Number: 352-273-6146

To schedule an office hours appointment with Mrs. Telg, please use this link.
<https://outlook.office365.com/owa/calendar/KinesiologyOfficeHours@uflorida.onmicrosoft.com/bookings/>

Co-Course Instructor: Sabrina Glover, OTD, OTR/L
 Email: sabrinaglover@php.ufl.edu Office: HPNP 2169
 Office Hours: by appointment only, please email

Course Tutor: Tatum Sybert, OTDS
 Email: tatumsyber@ufl.edu Tutoring Hours: TBD

PREFERRED METHOD OF COMMUNICATION IS EMAIL.

Prerequisites: Anatomy and Physiology, Co-requisites: OTH 6432

PURPOSE AND OUTCOME

Course Overview:

This course provides the student with understanding of normal human movement and gives a clinical perspective to the science of movement and to the pathology movement as deviation from the norm. Both kinematics (describing movement) and kinetics (the forces influencing movement) will be addressed. The course is designed for occupational therapy (OT) students with focus on clinical application of kinesiology to support development in children, rehabilitation in adults, and participation throughout the lifespan.

This course provides the student with lecture and laboratory study that will focus on using the Biomechanical Frame of Reference for assessment and intervention. Students gain skills in analysis of movement, muscle palpation, goniometry of range of motion, and manual muscle testing. Students will acquire knowledge and skills in administering standardized hand strength tests, and assessments for edema. Assessment of blood pressure and pulse rate for patient care are introduced. Of primary concern will be integration of assessment skills and application to biomechanical intervention approaches, and intensive opportunity and practice in professional and peer communication skills.

Relation to Program Outcomes:

This course is one of the basic science courses taught in the first year of the OTD program and introduces students to basic clinical assessment and interpretation skills. The knowledge gained in this course is necessary for subsequent courses addressing clinical assessment and treatment across the lifespan.

Course Objectives and/or Goals

Student Learning Objectives – Upon successful completion of the course, students will be able to:	ACOTE Standard(s)	Curricular Theme(s)	Assessment

Demonstrate knowledge of terminology and basic concepts of kinematics, kinetics, physiology and control of movement and muscle activity	B.1.1. Human Body, Development, and Behavior	Human Occupation and Health	Preparation Activity Integration Activity Activity Analysis Final Exam
Establish a schema of movement according to the involved bones, joints, and muscles for the upper extremities, lower extremities, trunk, neck and head. Additionally, determine the specific features of movement and the possible functional deficiencies for these specific regions. a. For the upper extremities: the shoulder complex, elbow complex, wrist and hand. b. For the lower extremities: the pelvis, hip, knee, ankle, and foot.	B.1.1. Human Body, Development, and Behavior	Human Occupation and Health	Preparation Activity Integration Activity Activity Analysis Final Exam
Perform movement analysis to evaluate performance of specific activities including: 2 a. The movement(s) occurring at joints throughout the body. b. The types of muscle contractions occurring during the specific movement c. the impact of movement on occupational engagement	B.1.1. Human Body, Development, and Behavior	Human Occupation and Health	Preparation Activity Integration Activity Activity Analysis Final Exam
Analyze functional movements relating to posture, balance, lifting, reaching, grasping, walking, and performing activities of daily living (ADLs).	B.1.1. Human Body, Development, and Behavior	Human Occupation and Health	Preparation Activity Integration Activity Activity Analysis Final Exam
Articulate how the biomechanical frame of reference is used in occupation-based assessment	B.2.1 Scientific Evidence, Theories, Models of Practice, and Frames of Reference	Critical Thinking	Preparation Activity Integration Activity Activity Analysis Final Exam
Perform goniometric and muscle strength evaluation in a simulated setting according to established procedures.	B.4.4 Standardized and Non-Standardized Screening and Assessment Tools B.4.5 Application of Assessment Tools and Interpretation of Results	Psychomotor Skills	Competency 1 and 2
Interpret results of assessment, in a simulated setting, of upper extremity strength, range of motion and edema.	B.4.8 Interpret Evaluation Data	Critical Thinking	Competency 1 Final Exam
Apply biomechanical principles to body mechanics, fine and gross motor activities, and engagement in occupation.	B.1.1. Human Body, Development, and Behavior	Critical Thinking; Psychomotor Skills	Preparation Activity Integration Activity Activity Analysis Final Exam

Employ accurate documentation of range of motion and manual muscle testing procedures.	B.4.22 Reimbursement Systems and Documentation	Critical Thinking	Preparation Activity Integration Activity Activity Analysis Competency 1 and 2 Final Exam
Develop the ability to communicate through the basic therapeutic processes of establishing client rapport, and professional physical contact, proximity, and therapeutic touch.	B.4.1. Therapeutic Use of Self	Psychomotor Skills; Professionalism	Competency 1 and 2
Positively change behavior based on constructive feedback received in class.	n/a	Professionalism	Professionalism Rubric

DESCRIPTION OF COURSE CONTENT

Topical Outline/Course Schedule:

Week	Date	Topic	Major Assignments
1	M 1/9	Lecture: Introduction and Terminology & Kinematics: Principles	
	R 1/12	Lab: Activity Analysis	
2	M 1/16	No Class – MLK Holiday	
	R 1/19	Lab: <ul style="list-style-type: none"> • Documentation • Goniometer Principles, types and use • Introduction to MMT 	
3	M 1/23	Lecture: Introduction to the Shoulder Complex	
	R 1/26	Lab: Activity Analysis of the Shoulder, Assessment of AROM/PROM	
4	M 1/30	Lecture: Shoulder Assessment	
	R 2/2	Lab: Shoulder Assessment – Goniometry, MMT	
5	M 2/6	Lecture: Elbow Assessment	
	R 2/9	Lab: Elbow – AROM/PROM, Goniometry, MMT; Review Shoulder (if needed)	
6	M 2/13	Lecture: Wrist and Hand Assessment	
	R 2/16	Lab: Wrist and Hand Assessment – AROM/PROM, Goniometry, MMT	
7	M 2/20	Lecture: Activity Analysis for the UE	
	R 2/23	Lab: Integrated Assessment and Activity Analysis of the UE	
8	M 2/27	Lecture: Case Studies and Documentation	
	R 3/2	Lab: Case Studies and Documentation	Competency 1 – UE (occurs during class) Professionalism Assessment 1 due Sunday 3/5 by 11:59pm

9	M 3/6	Lecture: Additional Assessments for UE Function	
	R 3/9	Lab: Additional Assessments for UE Function (Grip/Pinch) and Review of Goniometry and MMT	
10	3/13- 3/17	Spring Break	
11	M 3/20	Lecture: Spine/Trunk Assessment, including Hip/Pelvis	
	R 3/23	Lab: Spine/Trunk Assessment, including Hip/Pelvis – Observation of AROM, Goniometry, MMT	
12	M 3/27	Lecture: Knee and Ankle Assessment	
	R 3/30	Lab: Knee and Ankle Assessment – Observation of AROM, Goniometry and MMT	
13	M 4/3	Lecture: Activity Analysis for the Spine, Trunk and LE	
	R 4/6	Lab: Activity Analysis of the Spine, Trunk and LE	
14	M 4/10	Lecture: Activity Analysis for Whole Body Movement	
	R 4/13	Lab: Activity Analysis for Whole Body Movement	Competency 2 – Trunk/LE (occurs during class) Professionalism Assessment 2 due Sunday 4/16 by 11:59pm
15	M 4/17	Lecture: Activity/Occupational Analysis – Part 1 <i>(Introduce final assignment)</i>	
	R 4/20	Lab: Activity/Occupational Analysis – Part 1 <i>(In-class workday for final assignment)</i>	Lab Manual Compilation due in hard copy form in class on 4/20 <i>*AOTA is April 20-23rd. If you plan to attend, please let Mrs. Telg know. Your absence will be excused and you will be able to easily make up the missed content.</i>
16	M 4/24	Lecture: Activity/Occupational Analysis – Part 2 <i>(In-class workday for final assignment)</i>	Activity Analysis Assignment due Sunday 4/30 by 11:59pm.
	4/27- 4/28	Reading Days	
17	TBD	Final Exam – date is TBD.	

Note: This is a tentative schedule!

Instructional Methods

The students will participate in lecture and learning activities. Some material will be delivered using blended learning.

Blended Learning

What is blended learning and why is it important?

A Blended Learning class uses a mixture of technology and face-to-face instruction to help you maximize your learning. Knowledge content that, as the instructor, I would have traditionally presented during a live class lecture is instead provided online before the live class takes place. This lets me focus my face-to-face teaching on course activities designed to help you strengthen higher order thinking skills such as critical thinking, problem solving, and collaboration. Competency in these skills is critical for today's health professional.

What is expected of you?

You are expected to actively engage in the course throughout the semester. You must come to class prepared by completing all out-of-class assignments. This preparation gives you the knowledge or practice needed to engage in higher levels of learning during the live class sessions. If you are not prepared for the face-to-face sessions, you may struggle to keep pace with the activities occurring in the live sessions, and it is unlikely that you will reach the higher learning goals of the course. Similarly, you are expected to actively participate in the live class. Your participation fosters a rich course experience for you and your peers that facilitates overall mastery of the course objectives.

Course Materials and Technology

Class notes are posted on Canvas and are accessed via the E-learning Website: <http://elearning.ufl.edu/>

Required Course Text(s):

1. Required reading materials will be posted on E-learning for every class (noted as S in the syllabus). E-Learning Website: <http://elearning.ufl.edu/>
2. Students should purchase their own goniometer set. You must have a large (12") and a Finger Goniometer. This set has more versions that required, but is the lowest price (\$9.99):
 - a. [Goniometry Set](#)
3. Telg, L. (2022). *OTH6242: Semester lab manual*.
 - a. A hard copy of the lab manual is required. You can pick it up at Target Copy on University Drive.
4. Short, N. (2022). *OT guide to goniometry & MMT*. Books of Discovery.
 - a. This is an e-book that comes FREE with the required text for Musculoskeletal Anatomy. Be sure to purchase the e-book version to receive the copy of this text included.

Recommended Course Text(s):

1. Clarkson, H. (2021). *Musculoskeletal assessment: Joint range of motion, muscle testing, and function* (4th ed.). Wolters Kluwer.
 - a. You may purchase an older version!

Laptops/Tablets:

Laptops may be used in class for taking notes, viewing slides, or accessing websites related to ongoing class activities.

For technical support for this class, please contact the UF Help Desk at:

- helpdesk@ufl.edu
- (352) 392-HELP - select option 2
- <https://helpdesk.ufl.edu/>

Additional Academic Resources

1. [Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
2. [Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources.
3. [Teaching Center](#): Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
4. [Writing Studio](#): 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
5. Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information.](#)
6. On-Line Students Complaints: [View the Distance Learning Student Complaint Process.](#)

ACADEMIC REQUIREMENTS AND GRADING

Assignments

The class grade is based on the following: quizzes, exams, activity analysis assignments. And professional behavior.

- **Competencies:** There are two competencies scheduled for this course which will include goniometry, manual muscle testing, assessment of vitals, edema measurement and/or use of dynamometer/pinch gauge assessment. Students will be provided a rubric/checklist prior to the competency. Students ultimately receive a pass/fail grade, but must achieve at least 80% of available points on the rubric with no safety issues to pass. Students may reattempt the competency up to two additional times.
- **Exam:** There is one comprehensive, final exam for the course. Multiple choice questions are used to assess critical thinking in relation to knowledge and skills learned in the course and are provided in the style used on the NBCOT Certification Exam (e.g., there may be more than one “right” answer, but the student must identify the “best” answer). The exams also include case studies with multiple questions pertaining to each case study. In addition, matching questions are used. The exams are administered on Canvas with a lockdown browser and are proctored on site.
- **Assignment:** There is one comprehensive activity analysis completed. Students will select an activity that requires the LE, UE, and hand function. ROM, functional requirements and outcomes, safety concerns, sensory deficits, and context will be analyzed throughout the assignment. More information can be found in the Canvas assignment.
- **Class Preparation:** Prior to class each week, there are specific preparation assignments meant to ensure students arrive prepared for class. The class preparation assignments vary from week to week, but may include short quizzes completed at the start of class, reading guides, or preparation worksheets. While there is a class preparation assignment for each week of the class, students are only required to turn in 10 of the assignments. Students are encouraged to self-reflect on their own knowledge, schedules, and time management needs to determine if/which preparation assignments could be skipped.
- **Post-Class Integration:** After class each week, there is an integration quiz that allows students to provide brief written responses to clinical reasoning/clinical application scenarios. Students receive feedback immediately upon submission with the instructors’ answers to the same questions, allowing students to self-reflect on their own level of knowledge. These quizzes are graded as complete/incomplete. While there is an integration quiz for each week of the course, students are only required to complete 10 of the assignments. Students are encouraged to self-reflect on their own knowledge, schedules, and time management needs to determine if/which integration assignments could be skipped.
- **Lab Manual Final Submission:** The required lab manual includes weekly activities to guide students through completion the lab time. The lab manual should be brought to class each session and documentation on the pages should be handwritten. Students will submit their completed lab manual for a complete/incomplete grade at the end of the term. Lab manuals will be returned after grading.
- **Professional Identity Points:** are based on attendance, group work, and actions in class representative of future clinical practice.

Grading

The total points of all quizzes, exams, and assignments determines your letter grade (see the 3 tables below).

Theme	Details	Points
Competencies	Competency 1	20
	Competency 2	20
Class Prep	Quizzes/Reading Guides	10

		(1 point each; Quizzes earn points, Reading Guides are graded as complete/incomplete)
Post-Class Integration	Self-Assessment Quizzes	10 (1 point each; graded complete/incomplete)
Assignment	Final Occupational Analysis	10
Lab Manual	Lab Manual Final Submission	15
Final Exam	Comprehensive Final Exam with Clinical Application	10
Profession Identity	Self, Peer, and Instructor Evaluation	5
	Total	100

Point system used (i.e., how do course points translate into letter grades).

Points earned	93-100	90-92	87-89	83-86	80-82	77-79	70-76	67-69	63-66	60-62	Below 60
Letter Grade	A	A-	B+	B	B-	C+	C	D+	D	D-	E

Please be aware that a C- is not an acceptable grade for graduate students. The GPA for graduate students must be 3.0 based on 5000 level courses and above to graduate. A grade of C counts toward a graduate degree only if based on credits in courses numbered 5000 or higher that have been earned with a B+ or higher.

More information on UF grading policy may be found at:

<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>

For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations at: <http://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Exam Policy

The exam is administered in Canvas. You will be taking the exam on your own laptop computer. You must pre-install the Respondus LockDown Browser before taking the exam. Exams may take place in the usual classroom or in an alternate classroom location. Students are responsible for checking Canvas to ensure they know the testing location. Students who need accommodations for in-class exams must contact the Disability Resource Center and make arrangements prior to the exam.

Competency Policy

Students will complete competency assignments to verify their ability to accurately and professionally apply their knowledge through goniometry, manual muscle testing, assessment of vitals, muscle palpation, and other clinical skills. Rubrics are provided to indicate the necessary clinical skills students must demonstrate for each competency. All competencies are graded as pass/fail with students required to score at least 80% of available points with no safety issues in order to receive a passing grade. Students will have the opportunity to re-attempt the competency up to 2 additional times, if needed.

Competencies are scheduled with guest "patients" when possible to simulate real clinical experiences. Students are expected to act professionally towards all guests, acknowledging they have volunteered their time to benefit the students' learning experience. For some competencies, students may act as "patients" for their peers. Student "patients" will be provided a rubric of expected behaviors when acting as a "patient". Students are expected to follow this rubric and receive points on their own competency for their cooperation and active engagement when acting as a "patient".

Competency activities are scheduled during regular class times. Students will have an assignment to work on while waiting for the turn to complete the competency.

Students who must miss a competency due to an excused absence will be afforded an alternate date/time to complete their competency. Students who miss a competency due to an unexcused absence will be referred to the Academic Probation Committee.

Policy Related to Make up Exams or Other Work

- Any requests for make-ups due to an **excused** absence must be submitted to the instructor via email within 48 hours of missing an exam or assignment. The student will coordinate with the instructor to schedule a date, time, and place to make up the exam or assignment.
- Assignments submitted late will result in a ½ point grade reduction per day late with a maximum of 3 days allowed. Students are encouraged to reach out to the instructors prior to the due date for an assignment if they anticipate challenges in completing it on time. Alternate arrangements are not guaranteed, but may be possible with advanced notice of difficulties meeting a posted deadline.
- All written assignments should be types, with the exception of the Lab Manual. Correct spelling, grammar, legibility, accuracy, logical thought sequence, continuity, smooth transitions and correct referencing are expected for all assignments. References are to be cited in APA format using the Publication Manual of the American Psychological Association. This reference manual should be used to clarify writing format and style.
- All assignments submitted electronically must be submitted using Microsoft Word format (.doc/.docx) or Portable Document format (.pdf) unless otherwise specified by the instructor.
- Any work that is submitted late due to technical issues **MUST** be accompanied by the email received from the Help Desk when the problem was reported to them. The email will document the time and date of the problem. You **MUST** email the instructor within 24 hours of the technical difficulty if you wish to request a late submission without points deducted. See “Assignment Policies” below for more information about late assignments.

Policy Related to Required Class Attendance

Attendance Policies: Attendance to all exams and class activities is mandatory. All students will be held responsible for all material presented and discussed in class activities regardless of attendance. If possible, a student who must be late or absent to a class activity should notify the instructor prior to the scheduled time in order to schedule makeup activities. Some experiences cannot be made up. For students with an excused absence an alternative activity will be provided.

If possible, faculty should be informed of absences prior to the time of the scheduled activity (exam, site visit, assignment deadline, presentation), unless it is an illness or emergency.

- A student who must be absent must notify Mrs. Telg (ltelg@ufl.edu) and Ms. Glover (sabrinaglover@phhp.ufl.edu) as soon as possible, preferably prior to the absence.
- See the “Policy Related to Make up Exams or Other Work” above related to missing exams.
- See the Attendance Policy in the OTD Student Manual for policies on excused and unexcused absences.

Please note all faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy

see the Registrar website for additional details:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

SUPPORT SERVICES

Accommodations for Students with Disabilities

If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the disability Resource Center by visiting <https://disability.ufl.edu/students/get-started/>. It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.

Counseling and Student Health

Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The Counseling and Wellness Center 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- You Matter We Care website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The Student Health Care Center at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>
- Crisis intervention is always available 24/7 from:
Alachua County Crisis Center
(352) 264-6789
<http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>

Do not wait until you reach a crisis to come in and talk with us. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

INCLUSIVE LEARNING ENVIRONMENT

Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu

To create as inclusive a learning environment as possible, we will work to ensure that the classroom environment is conducive to the sharing of ideas, allowing students to explore relationships among course material, personal, and social experiences. We strive to teach content objectively and create space for a respectful dialogue of ideas related to the impact of race, gender identity, sexual orientation, disability status, age, etc. on the topics taught in class. We seek to nurture a supportive peer culture both inside and outside of the classroom, and expect that students will treat each other in caring, empathic, and respectful ways.

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior

Behavior representative of clinical practice is expected at all times, and can be defined as:

1. Students are expected to look on Canvas for announcements and get the notes prior to **each** class and to read the assigned readings prior to class.
2. Personal responsibility for prompt arrival, and regular participation and attendance in all course activities; with appropriate and judicious use of class and lab time.
3. Assumption of responsibility in keeping classroom in order and laboratory materials properly utilized and stored.
4. Treatment of peers, professors, teaching assistants, guest lecturers, clinical personnel, clients and their families with consideration, confidentiality, and respect.
5. See the information on absences in "Attendance Policies" above and the Absence Policy in the *OTD Student Handbook* published on the OTD program website. All faculty are bound by the UF policy for excused absences. For information regarding the UF Attendance Policy see the Registrar website for additional details: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> .
6. Students are expected to be thoroughly prepared for class. Students are expected to read and study assigned readings and complete assigned preparatory activities as indicated on the course website and syllabus prior to coming to class. Students are expected to bring all materials necessary to effectively participate or those specifically designated by the instructor to class or lab.
7. Professional work habits also include: being on time for class and staying until class is dismissed; being courteous in lecture and lab by refraining from chatter or other distracting behaviors; turning off all electronic devices; not reading other material during class; meeting deadlines; arranging with instructor or peer to get handouts or announcements if unable to attend class; arranging with the instructor in advance if unable to meet scheduled tests and assignments.
8. Students are expected to actively participate in discussions and lab activities. Participation assists students to develop: knowledge and skill in interpersonal relationships and communication by relating to patients and families with various backgrounds and performance deficits, by relating to other students, therapists and supervisors, students gain an understanding of relationships in professional therole.
9. Lecture notes and/or Power Point slides are provided solely at the discretion of the presenter. Regardless of the provision of lecture notes/Power Point slides, students are responsible for all materials assigned and covered in class, labs, and site visits.
10. For muscle and joint palpation, as well as muscle identification:
 - a) Shorts or workout leggings type gym attire, and sleeveless shirts, tank tops/ or t-shirts. Clean, closed toe shoes with adequate base of support.
 - b) Jewelry & make-up kept to a minimum. No hats. No fragrances.
 You must still dress appropriately for your other classes held throughout the day. If needed, you may change for this class in the restrooms located on the ground floor or first floor.

Communication Guidelines

Faculty will contact students through Canvas comments on assignments, Canvas announcements for general information, or through ufl.edu email addresses for individual communications. Please sign up to receive notifications from Canvas so that you are aware of new messages and announcements. Students should check their ufl.edu email daily. The instructor will reply to emails within 24-48 hours, except for periods of vacation/time away which will be previously communicated to students. The instructor does not reply to emails after traditional work hours (8a-4p) or on the weekends. For digital communication expectations see: *Netiquette Guidelines*: <http://teach.ufl.edu/wp-content/uploads/2012/08/NetiquetteGuideforOnlineCourses.pdf>

Academic Integrity

Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity."

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

"On my honor, I have neither given nor received unauthorized aid in doing this assignment."

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>
<http://gradschool.ufl.edu/students/introduction.html>

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Online Faculty Course Evaluation Process

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

Policy Related to Guests Attending Class:

Only registered students are permitted to attend class. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are **not** permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: <http://facstaff.phhp.ufl.edu/services/resourceguide/getstarted.htm>

Recording Within the Course:

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A "class lecture" is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To "publish" means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.
