

University of Florida
College of Public Health and Health Professions
Department of Clinical and Health Psychology
Course Syllabus

CLP 7934 Section 10976 (1 credit hour)
Introduction to Clinical Psychology: Professional Ethics

FALL 2024

Thursdays: 12:50 PM – 01:40 PM

Delivery Format: On-Campus

Location: PHHP G-108; In-person

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Preferred communication: email

PURPOSE AND OUTCOME

Course Overview: The primary goal of this course is to provide guidance to clinical psychology graduate students regarding ethical and professional dilemmas in the field of clinical psychology, including responsible conduct of research.

Relation to Program Outcomes: This course addresses professional issues related to the practice of psychology, assessment, therapy, research, teaching, supervision, documentation, and other professional activities. The course is intended to assist students with applying these codes to their work in clinical psychological science and practice. A secondary goal of the course is to provide instructional content that fully satisfies NIH's "Instruction in the Responsible Conduct of Research" requirement (see NOT-OD-10-019). This course addresses competencies related to the professional practice of psychology as listed below:

Professional Practice of Psychology Competencies:

1. Knowledge of the scientific foundation of professional psychology, including an understanding of the empirical support for professional practice and the evidence-based practice model in clinical psychology.
2. Knowledge of ethical, legal, and professional standards and guidelines related to scientific activities.
3. Knowledge of and compliance with the principles of ethical supervision and basic skills in supervisory ethical decision making, and knowledge of legal and regulatory issues in supervision.
4. Knowledge of and behavior consistent with the professional values, ethics, and codes of conduct.
5. Knowledge of how to responsibly conduct psychological and related research.
6. Knowledge of how to apply ethics to cultural competence in the conduct of psychological research and practice.

Course Objectives and/or Goals:

1. Develop knowledge of the APA Ethical Principles of Psychologists and Code of Conduct and the responsible conduct of research.
2. Learn how to think critically about ethical and professional issues.
3. Develop a life-long attitude that supports ethical decision making and responsible conduct of research.
4. Understand the process for resolving ethical and professional conflicts.
5. Understand the role of ethics in cultural competence in psychological research and practice.

Instructional Methods and Course Format: This graduate level seminar relies heavily on participation and discussion. Students should be prepared to ask relevant questions based on readings. The goal of this course is to provide students the information and knowledge needed to be ethical practitioners of psychology.

DESCRIPTION OF COURSE CONTENT

Topic Outline/Course Schedule

Date	Week	Topic	Koocher & Keith-Spiegel Chapter(s)	Assignment
08/22/24	1	Introductions, Course Overview, Policies and Procedures	---	
08/29/24	2	Ethical Standard 4: Privacy and Confidentiality	1,6	
09/05/24	3	Ethical Standard 2/7: Competence/Education and Training	2,14	Ethical dilemma 1 due
09/12/24	4	Ethical Standard 3: Human Relations	5	
09/19/24	5	Ethical Standard 3: Human Relations	Catch-up	
09/26/24	6	Ethical Standard 3: Human Relations		Ethical dilemma 2 due
10/03/24	7	Ethical Standard 3: Human Relations Ethical Standard 5: Advertising and Other Public Statements	Review ethical dilemmas	
10/10/24	8	Ethical Standard 9: Assessment	8,9,10	
10/17/24	9	Ethical Standard 9: Assessment	3,4,7	Ethical dilemma 3 due
10/24/24	10	Ethical Standard 10: Therapy	3,4,7	
10/31/24	11	Ethical Standard 6: Record Keeping and Fees	12	
11/07/24	12	Ethical Standards 1-10	13	Ethical dilemma 4 due
11/14/24	13	Ethical Standard 8: Research and Publication	16	
11/21/24	14	Ethical Standard 1: Resolving Ethical Issues	17, 18	Ethical dilemma 5 due
11/28/24		Thanksgiving Holiday – No Class		
12/12/24		Final Exam Due		

Holidays: Class will not be held on holidays recognized by the University of Florida. If you celebrate a holiday that is not recognized and you need to miss class, please discuss with Dr. Holgerson as soon as possible.

Course/Reading Materials. Dr. Holgerson reserves the right to add readings as needed.

Required Texts/Articles for this Course

1. Koocher, G.P., & Keith-Spiegel (2016). *Ethics in Psychology and the Mental Health Professionals: Standards and Cases – Fourth Edition*. Oxford University Press.
2. [Ethical Principles of Psychologists and Code of Conduct](#). American Psychological Association.
3. [Florida Statutes and Administrative Codes](#).

Course Website: All course content will be stored in Canvas.

Office Hours and Appointments: Office hours are by appointment on an as-needed basis.

For technical support for this class, please contact the UF Help Desk at:

- helpdesk@ufl.edu
- (352) 392-HELP - select option 2
- <https://helpdesk.ufl.edu/>

Additional Academic Resources

- [Career Connections Center](#): Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services.
- [Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources.
- [Teaching Center](#): Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring.
- [Writing Studio](#): 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers.
- Student Complaints On-Campus: [Visit the Student Honor Code and Student Conduct Code webpage for more information](#).
- On-Line Students Complaints: [View the Distance Learning Student Complaint Process](#).

ACADEMIC REQUIREMENTS AND GRADING

Assignment	Assignments and Exams Description/Student Responsibility	Points
Ethical Dilemmas	500 word response to an ethical dilemma (5 x 20 pts)	100 (50%)
Final Exam	Written exam	100 (50%)
TOTAL POINTS		200

Percentage or points earned in class	93%-100%	90%-92%	87%-89%	83%-86%	80%-82%	77%-79%	73%-76%	70%-72%	67%-69%	63%-66%	60%-62%	Below 60%
Letter Grade equivalent	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F

Letter Grade	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	E	WF	I	NG	S-U
Grade Points	4.0	3.67	3.33	3.0	2.67	2.33	2.0	1.67	1.33	1.0	0.67	0.0	0.0	0.0	0.0	0.0

Please be aware that a C- is not an acceptable grade for graduate students. The GPA for graduate students must be 3.0 based on 5000 level courses and above to graduate. A grade of C counts toward a graduate degree only if based on credits in courses numbered 5000 or higher that have been earned with a B+ or higher. For greater detail on the meaning of letter grades and university policies related to them, see the Registrar's Grade Policy regulations (<http://gradcatalog.ufl.edu/content.php?catoid=10&navoid=2020#grades>).

Policy Related to Make-up Exams or Other Work: There will be no extra credit opportunities in this course. The General policy on missed work - It is expected that no students will miss any assignments. **No late submissions will be accepted.** Exceptions will be made only under extreme circumstances and supporting documentation will be required (e.g., note from a physician). Please note: Any requests for make-ups due to technical issues **MUST** be accompanied by the UF Computing help desk (<http://helpdesk.ufl.edu/>) correspondence. You **MUST** e-mail me within 24 hours of the technical difficulty if you wish to request a make-up.

Policy Related to Required Class Attendance: It is the expectation of CHP faculty that all students attend all classes. It is my full expectation that you will attend every class on the syllabus. Students are expected to be present for all classes since much material will be covered only once in class. Attendance will be taken during each class.

As a matter of mutual courtesy, please let Dr. Holgerson know when you are going to be late, when you are going to miss class, or if you need to leave early and keep them to a minimum. Students who have extraordinary circumstances preventing attendance or who must leave early, should explain these circumstances to Dr. Holgerson prior to the scheduled class, or as soon as possible thereafter. Dr. Holgerson will then try to accommodate reasonable requests.

Incomplete grades: An incomplete grade may be assigned at the discretion of the instructor as an interim grade for a course in which the student has 1) completed a major portion of the course with a passing grade, 2) been unable to complete course requirements prior to the end of the term because of extenuating circumstances, and 3) obtained agreement from the instructor and arranged for resolution (contract) of the incomplete grade. Instructors assign incomplete grades following consultation with Department Chairs.

STUDENT EXPECTATIONS, ROLES, AND OPPORTUNITIES FOR INPUT

Expectations Regarding Course Behavior:

- Please refrain from using cell phones, tablets, or any other electronic devices during class for personal purposes, as it is distracting and inconsiderate of other students and the instructor. Cell phones must be placed on silent or turned off during class. Tablets and/or laptops may be utilized strictly for taking course notes.
- Please do not arrive late to class or disrupt the class as it is distracting and inconsiderate of other students and the instructor.
- To the extent permitted by facility rules and restrictions, you may bring food and/or beverages to class if it does not interfere with your ability to work and/or participate in class and if it does not interfere with or your classmates' ability to work and participate in class. You will be expected to clean up after yourself and dispose of all trash before leaving the classroom.

Communication Guidelines: Students are encouraged to email their course instructors when they have any questions about course material or expectations, with the exception of material that is addressed directly in the course syllabus. As such, students are advised, prior to emailing instructors with questions related to course logistics, to review the syllabus to ensure that their questions have not been otherwise answered. To address unanswered questions, students are asked to email one or both of their course instructors through their UFL Gatorlink email addresses. Students should expect replies to their questions within 48 hours of inquiry.

Academic Integrity: Students are expected to act in accordance with the University of Florida policy on academic integrity. As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge:

“We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity.”

You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied:

“On my honor, I have neither given nor received unauthorized aid in doing this assignment.”

It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For additional information regarding Academic Integrity, please see Student Conduct and Honor Code or the Graduate Student Website for additional details:

<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>

<http://gradschool.ufl.edu/students/introduction.html>.

Please remember cheating, lying, misrepresentation, or plagiarism in any form is unacceptable and inexcusable behavior.

Recording Within the Course: Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal educational use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor.

A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and delivered by any instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course. A class lecture does not include lab sessions, student presentations, clinical presentations such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

Policy Related to Guests Attending Class: Only registered students are permitted to attend class. However, we recognize that students who are caretakers may face occasional unexpected challenges creating attendance barriers. Therefore, by exception, a department chair or his or her designee (e.g., instructors) may grant a student permission to bring a guest(s) for a total of two class sessions per semester. This is two sessions total across all courses. No further extensions will be granted. Please note that guests are **not** permitted to attend either cadaver or wet labs. Students are responsible for course material regardless of attendance. For additional information, please review the Classroom Guests of Students policy in its entirety. Link to full policy: <https://phhp.ufl.edu/policy-classroom-guests-of-students/>

Online Faculty Course Evaluation Process: Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

SUPPORT SERVICES

Accommodations for Students with Disabilities: If you require classroom accommodation because of a disability, it is strongly recommended you register with the Dean of Students Office <http://www.dso.ufl.edu> within the first week of class or as soon as you believe you might be eligible for accommodations. The Dean of Students Office will provide documentation of accommodations to you, which you must then give to me as the instructor of the course to receive accommodations. Please do this as soon as possible after you receive the letter. Students with disabilities should follow this procedure as early as possible in the semester. The College is committed to providing reasonable accommodations to assist students in their coursework.

Counseling and Student Health: Students sometimes experience stress from academic expectations and/or personal and interpersonal issues that may interfere with their academic performance. If you find yourself facing issues that have the potential to or are already negatively affecting your coursework, you are encouraged to talk with an instructor and/or seek help through University resources available to you.

- The **Counseling and Wellness Center** 352-392-1575 offers a variety of support services such as psychological assessment and intervention and assistance for math and test anxiety. Visit their web site for more information: <http://www.counseling.ufl.edu>. On line and in person assistance is available.
- **U Matter We Care** website: <http://www.umatter.ufl.edu/>. If you are feeling overwhelmed or stressed, you can reach out for help through the You Matter We Care website, which is staffed by Dean of Students and Counseling Center personnel.
- The **Student Health Care Center** at Shands is a satellite clinic of the main Student Health Care Center located on Fletcher Drive on campus. Student Health at Shands offers a variety of clinical services. The clinic is located on the second floor of the Dental Tower in the Health Science Center. For more information, contact the clinic at 392-0627 or check out the web site at: <https://shcc.ufl.edu/>

- Crisis intervention is always available 24/7 from: Alachua County Crisis Center: (352) 264-6789 <http://www.alachuacounty.us/DEPTS/CSS/CRISISCENTER/Pages/CrisisCenter.aspx>
- **University Police Department:** [Visit UF Police Department website](#) or call 352-392-1111 (or 9-1-1 for emergencies).
- **UF Health Shands Emergency Room / Trauma Center:** For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; [Visit the UF Health Emergency Room and Trauma Center website](#).

Do not wait until you reach a crisis to come in and talk with Dr. Holgerson. We have helped many students through stressful situations impacting their academic performance. You are not alone so do not be afraid to ask for assistance.

Inclusive Learning Environment: Public health and health professions are based on the belief in human dignity and on respect for the individual. As we share our personal beliefs inside or outside of the classroom, it is always with the understanding that we value and respect diversity of background, experience, and opinion, where every individual feels valued. We believe in, and promote, openness and tolerance of differences in ethnicity and culture, and we respect differing personal, spiritual, religious and political values. We further believe that celebrating such diversity enriches the quality of the educational experiences we provide our students and enhances our own personal and professional relationships. We embrace The University of Florida's Non-Discrimination Policy, which reads, "The University shall actively promote equal opportunity policies and practices conforming to laws against discrimination. The University is committed to non-discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act." If you have questions or concerns about your rights and responsibilities for inclusive learning environment, please see your instructor or refer to the Office of Multicultural & Diversity Affairs website: www.multicultural.ufl.edu