

# PHHP Dean's Ambassador Program

## General Information

The Dean's Ambassador Program at the College of Public Health & Health Professions (PHHP) is an exciting initiative that was launched in the fall of 2016. Ambassadors are premier student liaisons for the College of Public Health and Health Professions who work directly with Dean's Office staff and the PHHP development officer to help organize and implement college events and activities. Our goal is to give students the opportunity to gain greater interaction with alumni, donors, and honored guests as well as prospective students, faculty, and staff who can also assist the ambassadors with their professional development. Student ambassadors are afforded an opportunity to make professional connections, be immersed in PHHP events, and encounter experiences to which students might otherwise not have access.

### **Mission Statement**

The Mission of the Dean's Ambassador Program is to involve a dynamic group of students dedicated to volunteering and supporting PHHP in a diverse range of college events and activities. Through participation in the program, we hope students strengthen their own professional skills, make connections with others, and expand their commitment to volunteerism. To fulfill this mission, ambassadors are recruited from students across the college who then can gain experience in varied college events and activities supporting education, research, and service.

### **Expectations**

Dean's Ambassadors represent the college. As such, they are expected to always demonstrate utmost professionalism, including dress and demeanor. When interacting with guests, they need to be punctual, courteous, sensitive to others' time, and engaging.

All ambassadors will be required to attend an initial orientation where they will receive more detailed information about the program, meet other ambassadors, and receive their ambassador shirt and nametag. Once individual events are assigned, additional orientations and/or event debriefings may be held at the discretion of the ambassador's supervisor. These may take place in the form of an in person or virtual meeting or through written correspondence if a meeting is not possible or needed. Follow-up meetings will be scheduled on an as needed basis.

Regardless of whether a preparatory meeting is held, before an event or activity, the program's supervisor will contact the ambassadors to ensure they have any information they might need and be available to answer any questions.

Monthly meetings are scheduled for a day and time most convenient for the majority of members. While not required, these meetings are recommended for ambassadors to attend as they serve as a chance for ambassadors to connect, for information to be shared, and for other activities to be scheduled.

## **Qualifications**

- Entering junior or senior undergraduate, graduate, or professional student in PHHP
- Minimum 3.2 GPA
- Good standing in the college and at UF
- Strong communication and interpersonal skills
- Demonstrated courtesy and professionalism
- Enjoyment in meeting a diverse range of people
- Previous organizational experience preferred

## **Requirements**

- Complete at least 1 event per term—please keep in mind some events will occur in the evening or on weekends
- Dedicate appropriate time to each event/activity as determined by program needs
- Attend orientations and periodic meetings to prepare for and wrap up events/activities
- Availability to remain actively involved for a full year (terms begin in the Fall semester and end in the Summer semester)

## **Potential Duties**

- Help organize and implement PHHP events and activities
- Serve at check in tables or check points or as escorts at college events
- Participate in recruitment programs for PHHP (e.g., a college or department open house)
- Escort and engage with alumni, current and potential donors, candidates, and prominent leaders visiting the college
- Conduct college tours for guests
- Make thank you calls or write thank you letters to college donors

## **Potential Benefits**

- Gain broader knowledge of the College of Public Health & Health Professions and the diverse activities in which PHHP participates
- Meet students from other disciplines represented by the college
- Learn from successful alumni and other college constituents
- Strengthen organizational and interpersonal skills
- Observe key leaders and expand personal leadership skills
- Gain a broader understanding of college administrative operations
- Gain a sense of community/sense of pride in giving back

## **College Events**

There are a wide variety of college events in which ambassadors can participate.

*2024-2025 Events TBA*

## **Selection Process**

To be considered as a Dean's Ambassador, students must submit a Dean's Ambassador Program application during the Spring application period. Strong candidates that meet the requirements will be contacted for an interview.

## **Contact Information**

Ambassadors will be supervised by Brendan Clough, or a current staff member in the college's Dean's Office. Please submit applications and inquiries to Brendan!

### **Sam McKee**

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